



PROGRAM INFORMATION—MORTENSON CORP (Minneapolis, Minnesota) Strategic Organization Design Workshop (MARCH 5-8, 2019)

Schedule

We will meet **March 5-8, 2019** (Tuesday—Friday) in the **4150 Conference Room at Mortenson Corporation**; their address is: 4150 Meadow Lane North, Minneapolis, MN 55422. The building is directly across the street from the other Mortenson buildings. Mortenson contact: Raquel Waste (763) 710-6959.

Continental breakfast will be served each day starting from 7:00am. The workshop will begin at 8:30 am on Tuesday, November 13th and from Wednesday through Friday, the workshop will begin at 8:00am. Lunch will be served each day about noon with various breaks throughout the day. The session will conclude on Friday about noon. There will also be one hosted reception and dinner on Tuesday, March 5th (additional details to follow); on all other nights, participants are on their own for dinner.

Hotel (Reservation Deadline February 18, 2019)

Hotel reservations are made by the participant— call (612) 339-6633 for reservations.

Hotel reservations should be made by the participant. A block of rooms have been reserved at a special rate of \$139 per night at: Hilton Garden Inn Minneapolis, Downtown (1101 4th Avenue South). Complimentary shuttle to and from the hotel to Mortenson will be provided.

In order to receive this special rate, you must mention “CEOUSC Organization Design Workshop.” These rooms are available on a first-come, first-served basis until all rooms in the block are reserved or until the reservation deadline. Room accommodations booked after the deadline or outside of the block are subject to hotel availability and prevailing rates. **Cancellations may require 72 hours in advance of arrival.** Also, please confirm the nights you are staying upon receipt of your reservation confirmation – the hotel may only cover the dates specified on the confirmation at the above rate.

Cancellation Policy

This program is generally fully subscribed. Because we know that unavoidable schedule conflicts may arise. Please be advised of our cancellation policy:

- ◆ The cancellation deadline is **1/29/19**. Cancellations prior to the deadline will result in a \$250 handling/processing fee. If you were sent the pre-reading materials (book and cases) and would like to keep them, an additional charge of \$100 will be deducted from your paid fee OR you can return them at your own expense.
- ◆ From **1/30/19 to 2/19/19**, 50% of the fee will be refunded or you may request to carry forward to the next Organizational Design Workshop. If you decide to carry forward your registration fee/credit to the next session, the \$250 cancellation charge will be deducted from your registration fee.
- ◆ To apply a registration fee/credit that has been carried-over: The current seminar rate will prevail at the time of re-registration; Any difference in fees will be charged to the participant. There are **no refunds** once a registration fee/credit has been carried over or if cancellations are received on or **after 2/20 and for no-shows**.

If you are unable to attend, you can avoid cancellation fees and/or the limitations of re-registration if you choose to send a substitute from your company. **Please note, if a 15% discount was applied to teams of 3 or more, and the number of team total participants drops to 2, attending participants will be charged the full fee.**

Dress

Dress for the workshop is business casual. You may also want to bring a sweater or light jacket for the meeting room.

For More Information

Contact Alice Mark at (213) 740-9814 or by email to amark@marshall.usc.edu

GoogleMap Directions from Minneapolis-St. Paul Airport and/or Hilton Garden Inn to Mortenson on next page.

GoogleMap Directions from Minneapolis-St. Paul International Airport to Mortenson Corporation (4150 Meadow Lane North, Golden Valley, MN)

from Minneapolis-St. Paul International Airport (Terminal 2) to 4150 Meadow Ln N, Golden Valley, MN 55422

22 min (17.1 miles)
via I-494 W and MN-100 N
Fastest route, lighter traffic than usual

Minneapolis-St. Paul International Airport (Terminal 2)
Fort Snelling Unorganized Territory, MN 55111

- Get on I-494 W/MN-5 W from 34th Ave S
4 min (1.2 mi)
- Follow I-494 W/MN-5 W and MN-100 N to MN-55 E/Hwy 55 E in Golden Valley. Take the MN-55 E exit from MN-100 N
16 min (14.9 mi)
- Continue on MN-55 E/Hwy 55 E. Drive to Meadow Ln N
3 min (1.0 mi)

4150 Meadow Ln N
Golden Valley, MN 55422

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

from Hilton Garden Inn Minneapolis Downtown Hotel to Mortenson Corporation (4150 Meadow Lane North, Golden Valley, MN)

1101 S 4th Ave, Minneapolis, MN 55401 to 4150 Meadow Ln N, Golden Valley, MN 55422

Leave now

Send directions to your phone

- via I-94 W and Hwy 55 W **13 min**
Fastest route, despite the usual traffic
5.1 miles
- via S 7th St and Olson Memorial Hwy **13 min**
4.0 miles
- via I-394 W **14 min**
Some traffic, as usual
7.0 miles